



NATIONAL GUARD BUREAU

3501 FETCHET AVENUE
JOINT BASE ANDREWS MD 20762-5157

19 December 2014

MEMORANDUM FOR DISTRIBUTION

FROM: NGB/A7

3501 Fetchet Ave
JB Andrews MD 20762-5157

SUBJECT: Air National Guard (ANG) Engineering Technical Letter (ANGETL) 14-01:
Authorized Element of Expense Investment Codes and Financial Plan Preparation
for Facilities Operations and Maintenance Activities, Environmental, Fire Protection
Activities

1. Effective Date: Immediately
2. This ANGETL supersedes ANGETL 10-01
3. Purpose:
 - 3.1. The purpose of this ANGETL is to outline and explain the Element of Expense Investment Codes (EEIC's) authorized for use in implementing civil engineering agreements developed in support of Facility Operations (FO) formally known as Real Property Services (RPS) and Sustainment, Restoration and Modernization (SRM) funds as part of the Master Cooperative Agreement (MCA) with each state. The Master Cooperative Agreement Appendices covered by this ANGETL are Appendix 21, ANG Facilities Operations and Maintenance Activities (FOMA); Appendix 22, ANG Environmental; Appendix 24, ANG Fire Protection. This ANGETL also provides submittal instructions for Financial Plans (FinPlan) prepared in support of these appendices.
 - 3.2. FOMA is funded in part by SRM funds (PEC) 52278F for the maintenance related subjects and in part by the FO program (PEC) 55879F for facility operations related subjects. Fire Protection Activities are funded as part of the Facility Operation (FO) program and use Program Element Code (PEC) 55879F. These PEC codes support civil engineering and fire protection operations performed by the states at Air National Guard installations and their geographically separated units. The Environmental Compliance program uses Program Element Code (PEC) 55256F. Only the PEC's and EEIC's listed in this ANGETL are authorized for the state cooperative agreement use. Any other PEC's and EEIC's must have program manager's approval prior to use.
4. Reference: (a) NGR 5-1 (May 2010) Implementation

- 4.1. This ANGETL is to be implemented for preparation of FinPlan submission and completion for each applicable MCA. NGB/A7RP will put the call out in March/April time frame for FinPlan submissions to A7RP annually. The FinPlans are electronic and are on the NGB/A7RP GKO web site and can be downloaded for use locally. Each FinPlan will have specific instructions concerning how to complete the FinPlan. FinPlans shall be submitted to NGB/A7RP, local Financial Management (FM), and a courtesy copy to your State FM. It is important that you have the POC information listed on the Base Info tab for possible questions during FinPlan validations. CES units that do not receive notification when the FinPlans are posted, should contact their respective program manager in NGB/A7 for assistance.
- 4.2. The document to be used for obtaining the proper Lines of Accounting (LOA) shall be found in the ANG Financial Guidance. This document is released prior to each FY and can be obtained from your local Comptroller's office. It can also be found on the NGB/A7RP GKO web site. Further guidance may be obtained from your NGB/A7 program managers for each specific cooperative agreement programs.
- 4.3. Specific NGB/A7 points of contact by Appendix are:
 - 4.3.1 Appendix 21: NGB/ A7RP (Policy & Program Analysis Branch, Resource Division) (SMSgt Jeff Coles, 612-8199 or MSgt Jonny Hartsfield, DSN 612-7928).
 - 4.3.2 Appendix 22: NGB/ A7AN (Natural Infrastructure Management Branch, Asset Management Division, Robert Subasavage, DSN 612-8265).
 - 4.3.3 Appendix 24: NGB/A7XF (Emergency Services Branch, Readiness Division), (Mr. Steve Waidelich, DSN 612-8170 or Mr. David Sandoval, DSN 612-8165).
5. The point of contact for this ANGETL is NGB/ A7RP, SMSgt Jeff Coles, commercial (240) 612-8199, DSN 612-8199, or email jeff.coles@ang.af.mil.



PETER A. SARTORI, Colonel, USAF
Director of Installations and Mission Support

Attachments:
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